

JIGAWA STATE DUE PROCESS & PROJECT MONITORING BUREAU

8TH ANNUAL PROCUREMENT FORUM

**THEME: STRENGTHENING TRANSPARENCY AND ACCOUNTABILITY IN PUBLIC
PROCUREMENT FOR SUSTAINABLE DEVELOPMENT THROUGH DIGITAL INNOVATION**

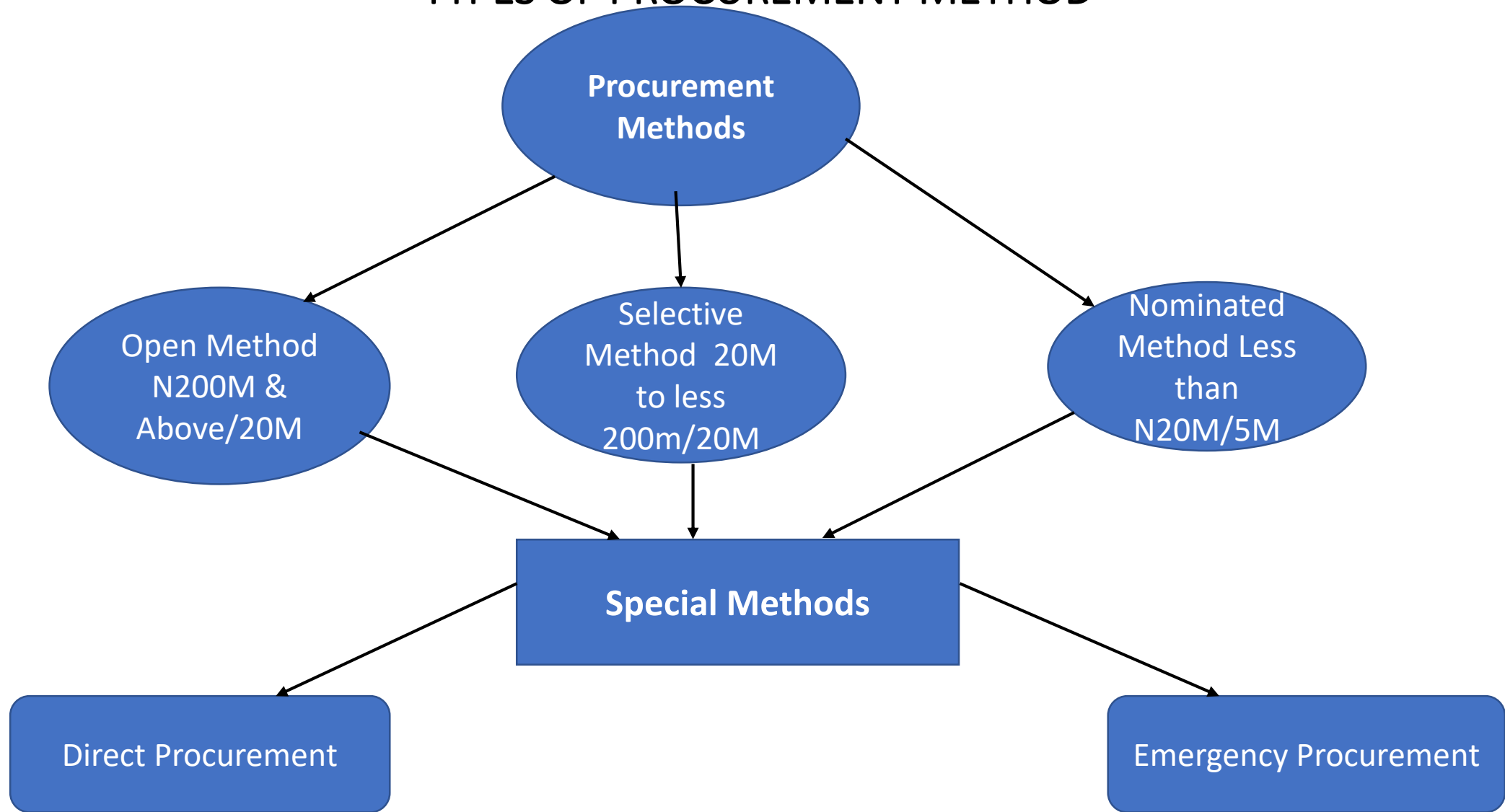
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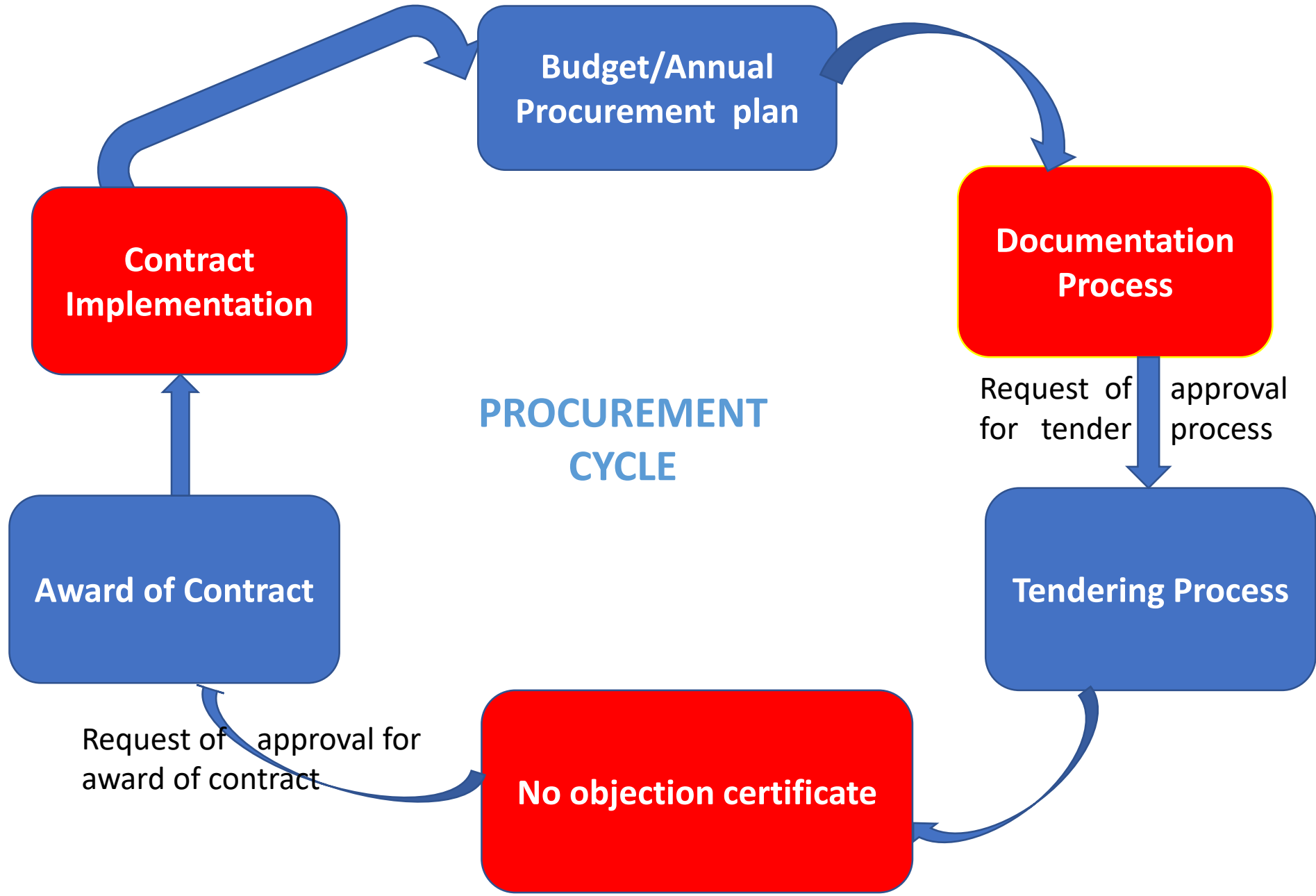
ENGR SHAAIBU ALI MNSE, MNIEEE, MNCS R. COREN

DATE: 9TH MAY, 2026

VENUE: GUMEL EMIRATE FOUNDATION, GUMEL

TYPES OF PROCUREMENT METHOD





BUREAU REGISTRATION REQUIREMENT/FEE

Evidence of Incorporation / Business Name Registration	CLASS	CONTRACT AMOUNT THRESHOLD (N)	REGISTRATION FEES (N)
Evidence of Annual Returns	A	5,000,000,000.00 and above	1,000,000.00
Memorandum & Article of Association	B	Above 1,000,000,000.00 but less than 5,000,000,000.00 (for each Category)	500,000.00
Company Audited Account for the Last One Year	C	From 500,000,000.00 to 1,000,000,000.00	250,000.00
Evidence of Tax Clearance for last Three Years	D	Consultancy & Other Contracts Less Than 500,000,000 (for each Category)	125,000.00
Vat Registration & Evidence of Remittance	E	New Companies/Business Names (Non-Consultancy) (for each Category)	30,000.00
Evidence of Business Premises License In Jigawa State	F	SMEs	15,000.00
One Photograph	G	Combined/General (for all categories)	75% of Total Sum
Registration With Professional Body as			

DOCUMENTS NEEDS FOR VETTING & NO OBJECTION CERTIFICATE

Documents' need for Vetting Certificate

- Forwarding of Request letter from MDAs
- Budget Page/APP
- Design/Drawings/Specification
- BOQ/BEME

Documents' needs for No Objection Certificate

- Forwarding of Request letter from MDAs
- Approved Budget Page
- Government Approval
- Vetted Certificate
- Advert/Invitation
- Bidder Forwarding letter
- Technical & Financial Evaluation Report
- Tender Payment Receipt by all Bidders
- Company Profile of all Bidders
- SBD Documents fill by Client/Bidders
- BOQ/BEME/Design/Specification

DOCUMENTS NEEDS FOR PAYMENT VALUATION CERTIFICATE

- Forwarding of Request Letter from MDAs
- Vetted Certificate
- No Objection Certificate
- Contract Award Letter
- Contractor Acceptance letter
- Contractor Request of Payment
- One percent and Sign agreement Payment Receipt
- Consultant/Client Certificate or Report
- Contract Agreement
- S.R.V for Supply/Compressive Technical Report for Consultant
- Unconditional Advance Payment Guarantee if applicable
- Unconditional Performance Bond if applicable

PROJECT TRACKING/MONITORING TOOLS

- Open Contracting Data Standard (OCDS)
- Due Process Website www.dueprocess.jg.gov.ng
- New Website dueprocess.jigawastate.gov.ng
- Due Process e-mail: dg.dueprocess@jigawastate.gov.ng, grm@dueprocess.jg.gov.ng and info@dueprocess.jg.gov.ng New e-mail: dueprocess@jigawastate.gov.ng
- Facebook: Jigawa Due Process
- X(twitter): Jigawa Due Process
- Instagram: Jigawa Due Process
- WhatsApp: +2349074288801
- Phone No: +2348060598055

CONCLUSION

- Understanding concept of Jigawa State Procurement Law and Guide Lines will Strengthening the Transparency, Accountability and Value of Public Fund.
- Digitalization of the procurement processes would lead to seamless workflow in the Government Ministries, Departments and Agencies of the states and would enhance a great deal of transparency in all transactions.
- The disclosure of procurement information to all stakeholders would improve competition, prevent corruption, enhance active citizen participation towards achieving better service delivery and improved ease of doing business in the State.

THANKS AND GOD BLESS YOU